

Accommodation Recognition Payment (ARP) Scheme

How to apply:

Create a MyGovID account if you don't have one. A basic account is sufficient, but if you have a verified account this won't be a problem.

To watch the video below, on how to create a basic MyGovID account, [click here](#).

The logo for MyGovID, featuring the text "MyGov" in a white sans-serif font and "id" in a white circle to the right.

HOW TO SERIES

Creating a basic MyGovID account

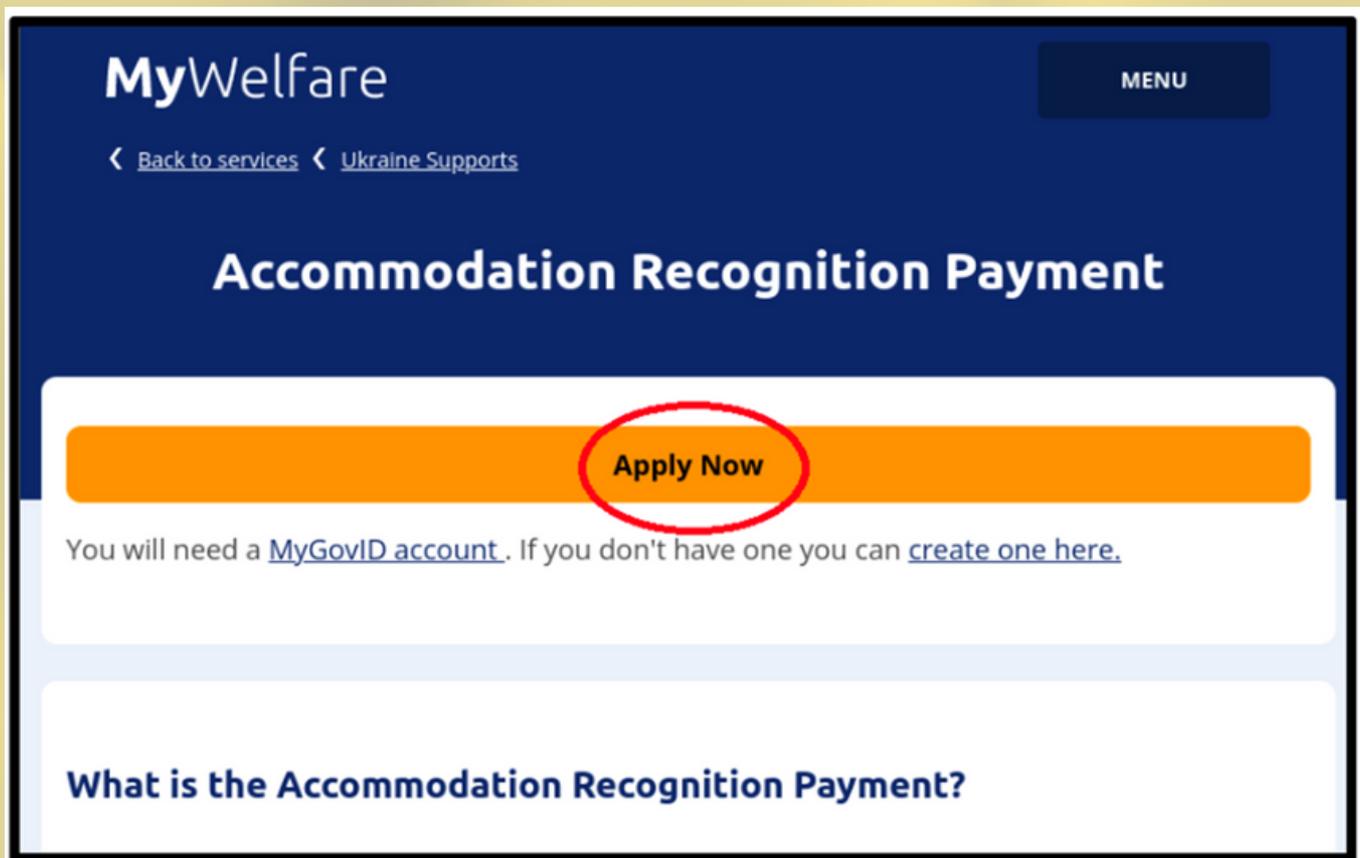
ARP - Step 1

How to apply:

Create a MyGovID account if you don't have one. A basic account is sufficient, but if you have a verified account this won't be a problem.

To watch the video below, on how to create a basic MyGovID account, [click here](#).

Once you have your MyGovID account (basic or verified), you need to go to the MyWelfare website, [here](#). You will see information about the ARP. Click 'apply'.



The screenshot shows the MyWelfare website interface. At the top left is the MyWelfare logo. To the right is a dark blue button labeled 'MENU'. Below the logo are navigation links: '< Back to services' and '< Ukraine Supports'. The main heading is 'Accommodation Recognition Payment'. A prominent orange button with the text 'Apply Now' is circled in red. Below the button, a text block states: 'You will need a [MyGovID account](#). If you don't have one you can [create one here](#).' At the bottom of the page, there is a section titled 'What is the Accommodation Recognition Payment?'.

ARP - Step 2

How to apply:

After following the instructions on the previous page, log in to your MyGovID account. You will need to enter your email address and password.

If you have a verified account, after you enter your password, you will receive a text message with a code.

The image displays two screenshots of the MyGovID login process. The first screenshot shows a blue header with the text: "You have been transferred here from MyWelfare so you can login with MyGovID." Below this is the MyGovID logo. The login form includes an "Email Address" field with the placeholder "xxxxxxxxx@gmail.com" and a "Password" field with a masked password and an eye icon. A blue button at the bottom says "Login with MyGovID" with the MyGovID logo. The second screenshot shows the MyGovID logo at the top. Below it, the text reads: "We have just texted you a code to **** * Please enter it below to securely login." This is followed by a warning: "MyGovID and its representatives will never ask you to reveal this code. **Never share** this code with anyone as it can be used to gain access to your MyGovID account." There is a "Code" input field, a "Send code again" link, and a "I don't have access to this phone" link.

ARP - Step 3

You will reach the home screen of the ARP, which shows you which questions you need to answer. It includes your personal details, property and resident details and how you want to receive your payment.

Your progress on the form will be saved and you can return to your application later.

When you have the information you need, click 'Begin Application'.

MyWelfare As Gaelige Services Profile

[Back to services](#)

Accommodation Recognition Payment

Your Accommodation Recognition Payment should take approximately **10-15 minutes**.

What questions will I have to answer?

- 1. Personal details**
You will be asked to provide some personal details so that we can identify you.
- 2. Property & resident details**
You will need to provide details of the **accommodation in which you are hosting people** who have arrived in Ireland under the EU Temporary Protection Directive.

You will need to provide **details of each person you are hosting**, including their name, PPS number, the date they began residing in your host accommodation and, if applicable, the date you ceased hosting each resident.
- 3. Payment method**
You will be asked to provide your **bank details** so that we will be able to pay you.

Personal data: The Department of Social Protection administers Ireland's social protection system. Customers are required to provide personal data to determine eligibility for relevant payments/benefits. Personal data may be exchanged with other Government Departments/Agencies where provided for by law. Our data protection policy is available at www.gov.ie or in hard copy.

Your progress will be saved as you complete your application. You may leave the page or close your browser and return to your application where you left off.

Begin application

ARP - Step 4

In this first page, you will need to include your personal detail. Further below, the form asks if you were hosting in more than one property.

Accommodation Recognition Payment

PERSONAL DETAILS | PROPERTY & RESIDENT DETAILS | PAYMENT METHOD

Personal details

Please review the address that is associated with you, and change it if it is not where you currently live.

This address will be the one associated with your claim, so should be where you currently live.

1 Your address

CORK
IRELAND

[Change this address](#)

2 Are you or were you providing more than one property to host people?

Property includes accommodation in your own home or in separate accommodation such as a holiday home. Please only include properties in which people are being provided accommodation after arriving in Ireland under the EU Temporary Protection Directive

Yes No

How many properties are you providing to host people?

Number of properties

3 [Save and continue](#)

Firstly, the form asks for the address where you currently live (1). If you already have an address associated with you, it will be shown here. You can click on **Change this address** if you have moved addresses.

Secondly, the form asks if you are or were providing accommodation in more than one property (2).

If you are hosting in one property only click **No**. If you were hosting in two or more properties click **Yes**. Once you click Yes, another box will appear asking the number of properties (e.g. 3, 4, etc.)

After checking your address and the number of properties in which you host, click **Save and continue** (3)

ARP - Step 5

In this second page, you will be asked for the details of the property in which you are hosting and the residents (guests) staying in your property. In this page, you can add the people who you have hosted, even if they are not staying in your property anymore.

Accommodation Recognition Payment

PERSONAL DETAILS | PROPERTY & RESIDENT DETAILS | RESIDENT SERVICES

Property & resident details 1

Please provide the address of the property
Please enter the address of the property in which you are hosting people who have arrived in Ireland under the EU Temporary Protection Directive

Eircode

1

[Find address](#)

[Find your Eircode here](#)
What is Eircode?

I don't have an Eircode for this property

Cork
Ireland

Are you or were you hosting more than one person in this property?
Please only include people who are being provided accommodation after arriving in Ireland under the EU Temporary Protection Directive.

2 Yes No

Resident 1

Please provide the first name and surname of the person being hosted in this property

3 First name

Surname

Please provide their PPS Number

PPS Number

Please enter the date this person took up residence in this accommodation

Date hosting began
DD MM YYYY

4 Is this person still residing in this property?
 Yes No

[Remove resident](#)

Resident 2

Please provide the first name and surname of the person being hosted in this property

First name

Surname

Please provide their PPS Number

PPS Number

Please enter the date this person took up residence in this accommodation

Date hosting began
DD MM YYYY

Is this person still residing in this property?
 Yes No

[Remove resident](#)

[Add another resident](#)

5 [Save and continue](#)

Firstly, you are asked to give the address of the property where you are hosting people who arrived under the Temporary Protection Directive (1). You can input the Eircode and then click on Find address to check that is the correct Eircode.

Secondly you are asked about your guests. You are asked if you are hosting more than one person in this property (2). They don't need to have been hosted at the same time, you can include a start and end date for each resident.

Thirdly, you will be asked to provide the following information about each of the guests (3): First name, surname, PPSN, date that hosting began.

Next you are asked if this person is still residing in the property (4). If you click **No**, it will ask you for the date hosting of this person ended, see below.

Date hosting began

DD MM YYYY

Is this person still residing in this property?
 Yes No

Please enter the date this person stopped residing in this property

Date hosting ended

DD MM YYYY

[Add another resident](#)

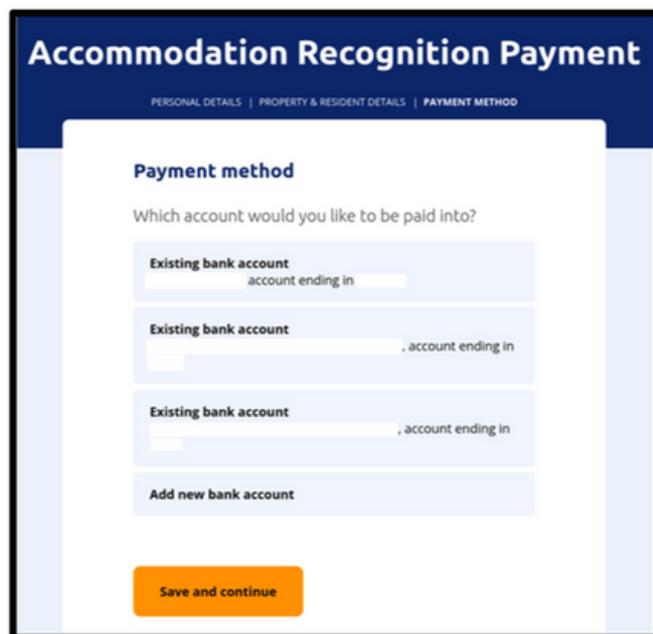
You can add and remove residents from this page.

Once you are done with this page, you need to click on **Save and continue** (5).

ARP - Step 6

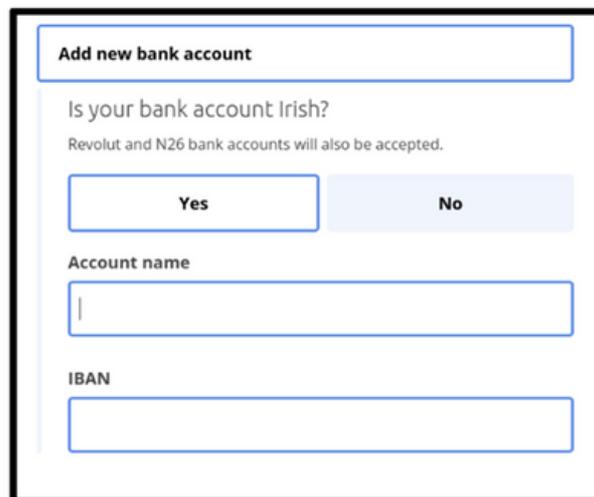
In the Payment Method page, you can choose which account you want to be paid in to. If you have used MyWelfare before, this section will give you an option to pick one of your existing bank accounts.

Alternatively, you can add a new bank account.



The screenshot shows the 'Accommodation Recognition Payment' form. At the top, there are navigation links: 'PERSONAL DETAILS | PROPERTY & RESIDENT DETAILS | PAYMENT METHOD'. The main heading is 'Payment method'. Below it, the question is 'Which account would you like to be paid into?'. There are three input fields for 'Existing bank account', each with a sub-label 'account ending in'. Below these is an 'Add new bank account' button. At the bottom, there is an orange 'Save and continue' button.

To add a new bank account you will need: The name of the account holder and the IBAN.



The screenshot shows the 'Add new bank account' form. It starts with the heading 'Add new bank account'. The first question is 'Is your bank account Irish?' with a note: 'Revolut and N26 bank accounts will also be accepted.' There are two buttons: 'Yes' and 'No'. Below this is the 'Account name' field, followed by the 'IBAN' field.

Once you are done you can click on **Save and continue**

ARP - Step 7

Almost there! In the last page, you will find a summary of the information you gave.

Accommodation Recognition Payment

Summary

Please review your answers before submitting.

Personal details –

[Edit](#)

Address line 1
Address line 2
Address line 3
County **CORK**
Country **IRELAND**

Are you or were you providing more than one property to host people? **Yes**
Number of properties **1**

Property & resident details +

Payment method +

I declare that:

- I understand that I am only eligible for the Accommodation Recognition Payment while I am hosting a person who has arrived in Ireland under the EU Temporary Protection Directive.
- The accommodation being provided meets the required standards.
- I am entitled to provide the accommodation.
- Where I am the occupier of the accommodation, the consent of the owner(s) and other occupier(s) has been given.
- Where I am the owner of the accommodation and the property is currently occupied, the consent of the occupier(s) has been given.
- I have committed to providing this accommodation for a period of at least six months.
- I have not entered into a rental agreement with the Temporary Protection beneficiary or beneficiaries in respect of whom this application has been submitted.
- The information I have provided in this application is truthful and complete.
- I understand that if any of the information I provide is untrue or misleading or if I fail to disclose any relevant information, that I will be required to repay any payment I receive regarding this scheme and that I may be prosecuted.
- I will immediately advise the Department of Social Protection of any changes which may affect my entitlement to the Accommodation Recognition Payment.

I have read and agree to the above declaration

[Submit](#)

You can view any of the sections and can edit any of the information by clicking on the **Edit** buttons.

You can expand the information by clicking on the **+** signs.

Lastly, you will see a declaration. At the bottom of the page you will be asked to confirm that you have read and agree to the declaration.

Once you have checked and are happy with the form you click on **Submit**.